

# Annual General Meeting Minutes

## Gippsland Writers Network

**11:00am – 12:00pm, Saturday 14 March: Traralgon Library**

**Attendees:** Vicky Daddo – President; Tash Schoer – Treasurer; Tyson Pink – Secretary; Jenny; Louise; Sally-Anne Watson; Abbas

**Apologies:** None

**Proxies:** None

### 1. Welcome by chairperson

Vicky Daddo, President of the Gippsland Writers Network (GWN), opened the meeting with thanks and appreciation of attendees.

The meeting was conducted in-person at the Traralgon Library, with online access via Stinto forum.

### 2. Apologies

No official apologies are recorded.

### 3. Confirmation of minutes of the previous AGM

As this was the first AGM since incorporation, no previous minutes have been entered.

### 4. Business arising from the minutes

As this was the first AGM since incorporation, no previous minutes have been entered.

### 5. Chairperson's report

The Chairperson's report has been tabled (Appendix 1) and discussed.

Of particular note is the decision by the committee to incorporate, leading to a formal name change from 'Gippsland Writers Group' to 'Gippsland Writers Network'. This name change better reflects the vision and goals of the GWN.

### 6. Treasurer's report and presentation of audited financial statement

The 2018/2019 Treasurer's report and audited financial statement have been tabled and discussed (Appendix 2).

In summary, as at 30 June 2019, the GWN held \$2459.80 in the bank account. The opening balance at the beginning of the financial year was \$1190.87. There was one refund of \$53.12 due to an event cancellation.

2018/2019 Revenue was as follows:

Membership dues	220.00
Workshops & ticket sales	429.80
Fundraising & Donations	487.45
Grants & Other income	184.80
Total revenue	<u>1322.05</u>

## 7. Election of Office Bearers

As this was the first AGM since incorporation, the GWN Committee was dissolved by the President and all positions were declared vacant.

### 7.1 President

Vicky Daddo nominated for President, and, with no additional nominations, was elected by unanimous vote.

### 7.2 Treasurer

Tash Schoer nominated for Treasurer, and, with no additional nominations, was elected by unanimous vote.

### 7.3 Secretary/marketing and promotion

Tyson Pink nominated for Secretary, and, with no additional nominations, was elected by unanimous vote.

### 7.4 Other office bearers

Sally-Anne Watson nominated to join as an ordinary committee member, and was elected by unanimous vote.

With no nominations, the office of Vice-President remains vacant at this time.

## 8. General business

General business opened with a discussion on the purpose of incorporation and presentation of the GWN's vision.

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The GWN discussed the new website – [www.gippslandwritersnetwork.com.au](http://www.gippslandwritersnetwork.com.au)

Work on the website is ongoing. The Committee will ensure a copy of the incorporation rules are available through the website.

There was discussion around the addition of a forum to the site, to facilitate communication and networking between members.

There was discussion around the addition of a contacts page for writing groups across Gippsland, to assist new and existing members in connecting with groups that meet their needs.

### **8.1 Program of events**

The program of events was discussed. Members would like to undertake the following workshops in the coming year:

Plotting – face to face workshop

Australian Historical Fiction – face to face or online workshop

Research techniques – face to face or online workshop

Language of literature and prose styles – face to face or online workshop

### **8.2 Membership**

Membership fees were discussed. In order to keep the GWN as accessible as possible, it was decided to retain the current membership fee of \$10 per annum.

There was further talk of utilising third-party software, such as Eventbrite, to facilitate membership applications. This will be reviewed by the committee in the coming months.

### **8.3 Grants and funding applications**

No specific outstanding applications were discussed, however the incorporation opens new avenues with regard to grant applications.

## **9. Date of next meeting (if known)**

To be confirmed.

## **10. Close**

The GWN AGM was adjourned at 12:05pm with thanks to all participants.